

Unit Outline (Higher Education)

Institute / School:	Global Professional School
Unit Title:	Vocational Institution Leadership Training Program
Unit ID:	HENAG1030
Credit Points:	0.00
Prerequisite(s):	Nil
Co-requisite(s):	Nil
Exclusion(s):	Nil
ASCED:	129999

Description of the Unit:

The Vocational Institution Leadership Training Program is aimed at senior leaders, such as presidents, vice presidents, and directors at vocational colleges. The course will provide an overview of the Australian TAFE system, including regulatory frameworks, government structure and Federation TAFE's strategy.

The course includes a combination of practical and theoretical knowledge that will provide learners with a comprehensive insight into Australian TAFEs and the skills required to run a vocational institution successfully.

The proposed courses will have a combination of classroom learning, applied learning, lesson observation, and shadowing of Federation University senior staff. It also includes educational trips to our TAFE facilities, relevant government departments, other TAFEs, and Higher Education institutions.

Grade Scheme: Ungraded (S, UN)

Work Experience:

No work experience: Student is not undertaking work experience in industry.

Placement Component: No

Supplementary Assessment: No

Supplementary assessment is not available to students who gain a fail in this Unit.

Learning Outcomes:

Knowledge:

K1. Understand the strategic and operational leadership required in the Australian TAFE sector to drive performance and skills for economic growth and community prosperity.

Skills:

S1. Be able to apply TAFE leadership skills in an applied learning setting.

Application of knowledge and skills:

A1. Create a 'toolbox' of skills and knowledge that demonstrates best practices in TAFE leadership that can be applied to other jurisdictions.

Unit Content:

- Designing an enabling organisational structure
- Aligning to regional and government priorities
- Remaining relevant - The Business Planning Cycle
- Product design and development
- Driving continuous improvement - Performance Panels
- Quality standards and compliance
- Measuring and responding to the learner's voice
- Workload planning for impact
- Target setting and monitoring
- Managing financial performance
- Tools for showcasing and celebrating success
- Business intelligence and learner analytics

Learning Task and Assessment:

Learners must attend the course and deliver a presentation including reflection on learning at the end of the course to receive a certificate of completion.

Learning Outcomes Assessed	Assessment Tasks	Assessment Type	Weighting
K1 S1 A1	Deliver a presentation including reflection on learning.	Presentation	N/A

Adopted Reference Style:

APA

Refer to the [library website](#) for more information

Fed Cite - [referencing tool](#)